ENROLMENT (REGISTRATION)
Tung Ling Kindergarten
145 Marine Parade Road, Singapore 449274
Tel: 63451469; Fax: 63454429
E-mail: tunglingkdgn@tlcs.org.sg

Rates of Fees

1) REGISTRATION FEES (NON-REFUNDABLE): $50.00 (once only upon registration)

2) EDUCATION FEES: Fees are collected upfront per quarter.
   - Pre Nursery, Nursery, K1 & K2 levels - $1,365.00 per quarter.
   - The Education Fees is collected, in advance, every three months. The preferred mode of payment is by crossed cheque, addressed to: TUNG LING KINDERGARTEN
   - Fees are applicable to either session: -
     The FIRST: 8.00 am – 12.00 noon; and the SECOND: 12.00 noon – 4.00 pm.
   - The Education Fees is to be paid in full regardless of any length of vacation leave of absence during the year.

3) DEPOSIT:
   - A deposit of $350.00 will be included at the time of Registration.
   - This deposit will be refunded when a written notice is given in advance ONE CALENDAR MONTH BEFORE the intended withdrawal of the child from the kindergarten, that is, 1st of the month.
   - Deposit will not be refunded if notice given is less than one calendar month.

4) OTHER FEES & PAYMENT FOR:
   - Insurance Premium - $3.00 per school year
   - Stationery Materials - $120.00 per school year
   - School Uniform - depending on the sizes, the price ranges from $24.00 to $30.00 per set.
   - Gymnastics Attire - $15.00 per set. (Pre-Nursery)
   - Payment for Chinese & English readers and workbooks for the school year. (Nursery to K2)
   - Ad-hoc payment such as field trips, class photographs, concert costumes, DVD and etc.

5) ON ADMISSION:-
   - For K1 & K2: Each child is to bring two (2) boxes of tissue paper.
   - For Pre-Nursery & Nursery: Each child is to bring two (2) packets of (80 or 100 sheets) of wet wipes.
   - The Name Tag given by the Teachers are to be worn to school everyday for the first month. This is to help the Teachers, school bus Operators and Attendants identify the children easily. A permanent iron-on name tag will be given later.

6) CDA Funds (Baby Bonus Scheme):
   With effect from 1 July 2012, parents may use the CDA money to pay for indirect education expenses such as, uniforms, insurance, stationery materials/books and deposit. Please note that there is a bank charges of $3.00 per transaction.

7) Fees paid (except for deposit) are NON-REFUNDABLE and NON-TRANSFERABLE. Terms and conditions apply.

Please acknowledge the above rates of payment.
I understand and abide by the above terms and conditions of payment for compliance.

Name: _________________________   Signature: _________________________   Date: ____________